

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 08/14/2024

SELECTMEN IN ATTENDANCE: Tabitha K. McCrohan, Chairwoman, Jennifer Vincent, Clerk, Joe Freitas, Member

TOPIC		ACTION
	Meeting Convened at 6:00 p.m. in the Moitoza-Petty Hearing Room	
Personnel	Board to review and possibly hire Crystal Simoes as Treasurer Clerk. The Personnel Board voted to recommend; the Board voted to hire.	Vincent to motion to recommend, Chabot 2 nd , voted. Vincent to motion to hire, Freitas 2 nd , voted.
	Board to review and possibly hire Matthew Garuti as Maintenance/Custodian. The Personnel Board voted to recommend; the Board voted to hire.	Vincent to motion to recommend, Chabot 2 nd , voted. Vincent to motion to hire, Freitas 2 nd , voted.
	Board to review and accept resignation of Kara Koska, Assistant Accountant. The Board voted to accept.	Vincent to motion to accept, Freitas 2 nd , voted.
	Board to review and post Assistant Accountant position. The Board voted to post contingent on the budget reflecting same.	Vincent to motion to post, Freitas 2 nd , voted.
	Board to review and approve General Schedule Non-Union Grid for the Boards and Commissions Clerks. The Board voted to approve.	Vincent to motion to approve, Freitas 2 nd , voted.
Appointments	Board to vote to waive M.G.L. c.10 §58 one year off requirement and appoint Susan Barrett to the Cultural Arts Council. The Board voted to waive and appoint.	Vincent to motion to waive and appoint, Freitas 2 nd , voted.
	Board to vote to waive M.G.L. c.10 §58 one year off requirement and appoint Angela Chang to the Cultural Arts Council. The Board voted to waive and appoint.	Vincent to motion to waive and appoint, Freitas 2 nd , voted.
	Board to appoint Jeffrey Cutner to the Conservation Commission. The Board voted to appoint.	Vincent to motion to appoint, Freitas 2 nd , voted.
	Board to appoint Nancy Gajoli to the Finance Committee. The Board voted to table.	Vincent to motion to table, Freitas 2 nd , voted.
New Business	Board to issue citation to Eagle Scout Jason Awalt. Board to issue citation to Eagle Scout Richard Buote. The Board issued the citations.	Information Only; No Action Needed.
	Board to review and sign September 3, 2024 State Primary Election Warrant. Chairwoman McCrohan read the Warrant into the record and the Board voted to sign.	Vincent to motion to sign, Freitas 2 nd , voted.

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	Board to discuss and determine date of Special Town Meeting. The Town Administrator noted that there is a 145-day deadline from the previous MSBA Directors Meeting that cannot be exceeded, specifically, November 18 is the last day to host the Special Town Meeting. The Town Clerk gave some information regarding the Election and extended timelines associated with same. The Board voted to set a date of November 14, 2024 for Special Town Meeting with an alternate date of November 18, 2024, to be confirmed by the Board once further information is given to the Town Clerk with respect to Election timelines.	Vincent to motion to set date, Freitas 2 nd ; voted.
	Board to discuss Open Meeting Law Complaint. The Board voted to authorize Town Counsel to address same.	Freitas to motion to authorize, Vincent 2 nd ; voted.
	Board to review and possibly approve CORI Policy. The Board reviewed the authorized access list and Member Freitas requested that the Treasurer's Office be removed from same. The Board voted to approve.	Vincent to motion to approve, Freitas 2 nd ; voted.
	Board to review and possibly accept the recommendations of the Financial Advisory Committee ("FAC"). The Town Administrator offered a summary of the FAC decisions wherein they voted to approve the Tighe & Bond water extension proposal with the balance of County ARPA and to supplement the balance of the bill with Federal ARPA; additionally, the FAC voted to approve auditing services from Marcum to perform reconciliation assistance and to use the balance of the Federal ARPA funds to fund a portion thereof. The Board voted to approve to fund items: 1, 2 and 7: Planning, Account Reconciliation Assistance and Reporting, status meeting, project management, respectively, as described by Marcum to the degree possible by Federal ARPA. The Board further voted to approve the Tighe & Bond water extension project.	Vincent to motion to approve Tighe & Bond, Freitas 2nd; voted. Vincent to motion to approve Marcum, Freitas 2nd; voted.
	Board to discuss potential Medicaid reimbursement to the Berkley Public School. Superintendent Ryan came in to discuss the matter; she informed the Board that Medicaid has opened up additional eligible reimbursed services for the school, which would not impact the families' but would benefit the school services. The Board voted to track quarterly and send Medicaid reimbursements back to the school.	Vincent to motion to track, Freitas 2 nd ; voted.
Meeting Minutes	Board to review and possibly approve Meeting Minutes of May 2, 2024. Board to review and possibly approve Executive Session Minutes of July 1, 2024. Board to review and possibly approve Executive Session Minutes of July 8, 2024. Board to review and possibly approve Meeting Minutes of July 10, 2024. Board to review and possibly approve Meeting Minutes of July 25, 2024. Board to review and possibly approve Executive Session Minutes of July 25, 2024. The Board voted to approve all Minutes.	Vincent to motion to approve, Freitas 2 nd ; voted.
Town Administrator Report	The Town Administrator noted that Year-End Appropriations would be forth-coming. He further updated the Board that the School Banners will be posted as a part of community outreach leading up to the Election and that same would be posted in front of each School building, the Common and Transfer Station. The Town Administrator also noted that he is in contact with Town Counsel regarding bond projections and the specifics for a one-page informational regarding the BCS Project. He offered a Memo regarding the Town Budget Microsite launch. Additionally, he advised that USA Epoxy will be working to complete the project beginning August 16 weather dependent. The Town Administrator noted that the Community Compact Best Practices will be available for application submission again and he welcomes any feedback. Lastly, he noted that there is a Safe Routes to School Grant webinar on September 4 which he intends to attend and also offered the invitation to the Board, should they be interested.	Information Only; No Action Needed.

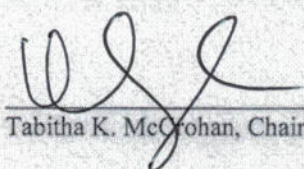
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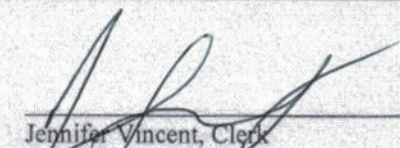
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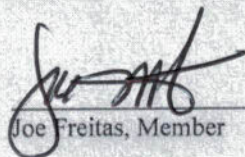
Adjournment

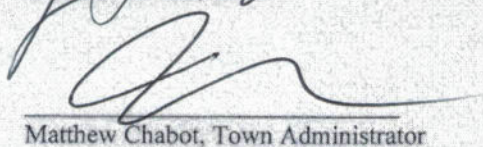
The Board voted to adjourn noting the next Meeting date of August 28, 2024 at 6:00 p.m. at the Berkley Middle School Library.

Vincent to motion to adjourn, Freitas 2nd; voted.


Tabitha K. McCrohan, Chairwoman


Jennifer Vincent, Clerk


Joe Freitas, Member


Matthew Chabot, Town Administrator